




**PHA FOUNDATION  
MINISTRY OF HOUSING & WORKS**

No. PHA-F/16<sup>th</sup> –Board Meeting/2014/ 446  
June 04, 2014

**SUBJECT: MINUTES OF 16<sup>TH</sup> MEETING OF THE BOARD OF DIRECTORS (BOD) OF PHA FOUNDATION.**

I am directed to enclose copy of approved minutes of 16<sup>th</sup> meeting of the BoD of PHA Foundation which was held on May 28, 2014 at 1000 hours in the Committee Room of Ministry of Housing & Works please.

Encl: As above

  
(Fateh Ali Khan) 05-6-14  
Deputy Director (Admin)

**Distribution:**

1. Barrister Usman Ibrahim,  
Minister of State for Housing &  
Works/ Chairman, PHA  
Foundation, Islamabad.
2. Mr. Mohammad Younus Dagha,  
Secretary Housing & Works,  
M/o Housing & Works,  
Islamabad.
3. Mr. Tariq Viqar Bakhshi,  
Joint Secretary,  
M/o Housing & Works,  
Islamabad.
4. Mr. Ruhail Muhammad Baloch,  
FA (Works) / Joint Secretary,  
Finance Division, Islamabad.
5. Mr. Shahid Sohail,  
Member Engineering,  
CDA, Islamabad.
6. Mr. Waqas Ali Mehmood,  
Director General (FGEHF),  
FGEHF, Islamabad.
7. The Joint Engineering Advisor,  
M/o Housing & Works,  
Islamabad.
8. Mr. Atta-ul-Haq Akhtar,  
Director General,  
Pak PWD, Islamabad.
9. Mr. Jameel Ahmed Khan,  
Deputy Secretary (Admin),  
M/o Housing and Works,  
Islamabad.

**CC:**

1. Mr. Hassan S. Haqqani, Managing Director, NCL, Islamabad.
2. All Directors, PHA Foundation.
3. PS to MD/ Chief Executive Officer, PHA Foundation, Islamabad.

**LIST OF BOD MEMBERS ATTENDED 16<sup>TH</sup> BOD MEETING**  
**HELD ON MAY 28, 2014**

SN	Name & Designation	Status in the Board	Presence
1	Barrister Usman Ibrahim, Minister of State for H&W/ Chairman PHA Foundation, Islamabad.	Chairman	Attended
2	Mr. Mohammad Younus Dagha, Secretary Housing & Works, M/o Housing & Works, Islamabad.	Deputy Chairman	Attended
3	Mr. Tariq Viqar Bakhshi, Joint Secretary, H&W/ Acting MD, PHAF, Islamabad.	Member	Attended
4	Mr. Shahid Sohail, Member Engineering, CDA, Islamabad.	Member	Not Attended
5	Mr. Ruhail Muhammad Baloch, Financial Advisor (Works) / Joint Secretary, Finance Division, Islamabad.	Member	Attended
6	Mr. Waqas Ali Mehmood, Director General, FGEHF, Islamabad.	Member	Attended
7	Mr. Atta-ul-Haq Akhtar, Director General, Pak PWD, Islamabad.	Member	Attended
8	Joint Engineering Advisor, M/o Housing & Works, Islamabad.	Member	Not Attended
9	Mr. Jameel Ahmed Khan, Deputy Secretary (Admin), M/o Housing & Works, Islamabad.	Member	Attended

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**HIRING OF LEGAL CONSULTANT IN PHA FOUNDATION**

It has been observed by the higher authorities that large number of cases pertaining to PHAF are pending in various Courts in almost all provinces which require attention. In order to streamline and strengthen the legal matters of PHAF, the Secretary Housing & Works had directed to hire the services of Legal Consultant immediately to follow the pending cases. Following proposals were placed before the BoD for consideration:

**PROPOSALS:**

- i. For Islamabad one Legal Consultant may be hired on retainerhip fee basis on usual terms and conditions i.e. at Rs.100,000/- per month for dealing with all cases related to Civil and High Courts.
- ii. For Lahore Court cases services of any lawyer may be hired on case to case basis as per past practice and on usual terms and conditions.

For action on above given proposals following course of action is proposed:

- i. We may write to Ministry of Law and Justice for recommending names of suitable lawyers for Legal Advisor of PHA Foundation.  
OR
- ii. An advertisement may be placed in newspapers to hire the services of Legal Consultant.  
OR
- iii. The Legal Section of PHAF has forwarded some names for appointment of Legal Consultant for Islamabad and Lahore Court cases.

Furthermore, PHAF requires legal advice on various legal issues and Court cases in its day to day matters. Therefore it is proposed that while selection of Legal Consultant is under process, the contract of Barrister Rehan Seerat may be temporarily extended till hiring of new Legal Consultant.

**DECISION:**

1. The BoD approved hiring of Legal Consultant through advertisement and further directed that a Committee headed by the MD, PHAF should be formed to short list candidates and after fulfilling of other codal formalities the case for hiring of Legal Consultant will then be put up for Chairman's approval.
2. The BoD further directed that till the hiring of Legal Consultant through advertisement, the MD, PHAF may hire services of any lawyer on temporary basis to appear in various Courts regarding PHAF cases.

Tauqir I. Akushin



**APPROVAL OF PAYMENT TO CONTRACTOR AND CONSULTANT  
OF G-10/2, ISLAMABAD PROJECT**

A meeting was convened on May 19, 2014 at 11:00 am in the office of Director (Engineering) in presence of Director (Finance), Deputy Director (Finance) and Deputy Director (Engineering – II) to discuss availability of funds in G-10/2 project account and its disbursement to M/S Techno International Pvt Ltd. (Contractor) and M/s ACE Pvt Ltd. (Consultant).

2. After detailed deliberations, following payments were recommended by the Director (Finance) and Director (Engineering) to be released:

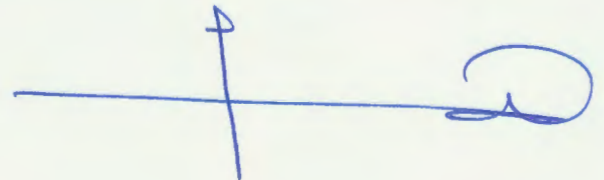
SN	Company	Payment to be Released
1	M/S Techno International Pvt Ltd	Rs.14.335 million (including Tax)
2	M/S ACE Pvt Ltd	Rs.1.595 million (including Tax)

3. The Chairman inquired from Director (Engineering), PHAF about physical progress of work on site and payments made to the Contractor so far. The Director (Engineering) apprised the BoD that the Contractor is working on the site but the pace of work is slow due to delay in payments to the Contractor.

**DECISION:**

1. After detailed discussion and deliberations the BoD approved the above mentioned payments to the Contractor and Consultant.
2. It was decided that in future all payments to Contractors and Consultants shall be made by the PHA management as per rules/ vetting and only the details of such payments shall be placed before the Board for information, in respect of the period between two Board meetings.
3. It was also decided that in minutes of 11<sup>th</sup> BoD meeting held on December 5, 2013, the word "including" in Decision No. 3 of Agenda Item 2 may be read as "in respect of".

Tahir I. Durush.





## MINUTES OF THE MEETING

**SUBJECT: 16<sup>TH</sup> MEETING OF THE BOARD OF DIRECTORS (BOD) OF PHA FOUNDATION HELD ON MAY 28, 2014**

15<sup>th</sup> meeting of the Board of Directors, PHA Foundation was held under the Chairmanship of Honorable Minister of State for Housing & Works/ Chairman, PHA Foundation on May 28, 2014 at 1000 hours in the Committee Room of Ministry of Housing & Works. List of participants is annexed at page # 4.

The meeting started with recitation of the Holy Quran. The MD, PHA Foundation gave a briefing to the members of the Board regarding current meeting. Afterwards business as per following agenda items was conducted:

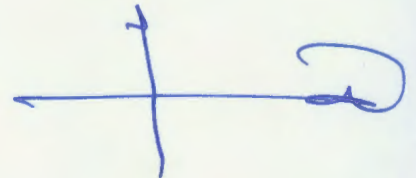
### AGENDA ITEM NO.1

### CONFIRMATION OF MINUTES OF 15<sup>TH</sup> BOD MEETING

The Managing Director/ Chief Executive Officer, PHA Foundation briefed the Board and stated that minutes of 15<sup>th</sup> BoD meeting held on April 15, 2014 were circulated among the members. However, no objection has been raised/received; therefore, the Board may confirm the minutes of 15<sup>th</sup> BoD meeting.

### DECISION:

The minutes were confirmed unanimously.



*Tahir I. Barush*